



# Adopted Policy – Provision of Disabled Parking Bays in Residential areas





Comhairle Contae Thiobraid Árann  
Tipperary County Council

## **POLICY ON THE PROVISION OF DISABLED PARKING BAYS IN RESIDENTIAL AREAS**



Policy Adopted 14 06 2021

## **1. INTRODUCTION:**

### **The Purpose of the Policy**

It is recognised that for many disabled people an adapted vehicle is the only fully accessible form of transport and a way of maintaining their independence. The Local Authority receives numerous requests to install disabled parking spaces in the vicinity of people's homes.

The intent of this policy document is to provide a standard and consistent approach to the assessment of these requests.

This policy seeks to provide a balance between the provision of disabled parking bays in residential areas, consultation with neighbouring properties/businesses, and the level of information required by the local authority to enable it to make a decision.

## **2. OUTLINE OF CRITERIA CONDITIONS:**

As a guide for the applicant applying for a disabled parking bay in an urban residential area the following criteria will need to be satisfied before a request for the carriageway marking is granted:

- (a) The applicant, or member of their household, is disabled and has a valid blue badge or European Parking Card.
- (b) A disabled parking bay will not be provided where there is existing off-street parking within the curtilage of the property or there is sufficient space within the curtilage to provide off-street parking.
- (c) The pressure for on-street parking must be such that the applicant is unlikely to be able to park in a suitable location, in close proximity to their property, for the majority of the day.
- (d) The applicant should usually be the driver of the vehicle. In exceptional circumstances this may be widened to include persons other than the driver of the vehicle. In this instance, the driver of the vehicle must also reside at the address where the marking is to be provided.
- (e) A Disabled Parking Bay in the 'turning head' of a cul-de-sac is not appropriate.

(f) The character of the road fronting the property must not be such that the provision of a bay would lead to a hazard for other road users.

(g) Adjacent property/business owners will be informed and consulted. All discussions will be documented to assist the District Engineer in the decision-making process.

(h) The provision of multiple Disabled Parking bays in close proximity on the same street will not be allowed.

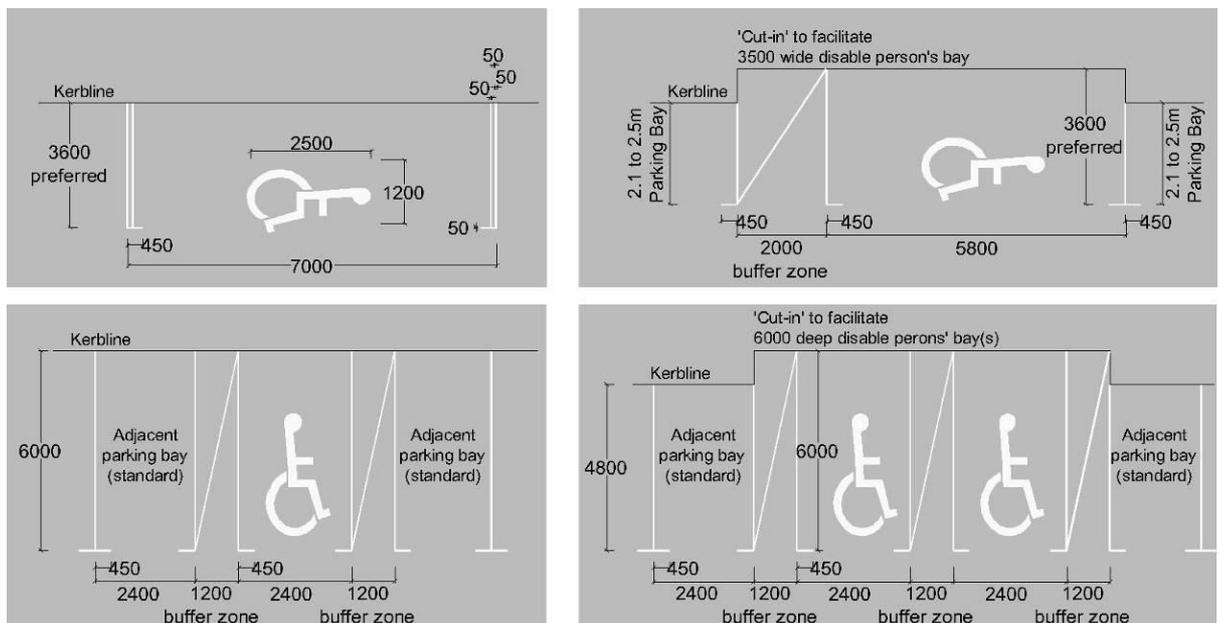


Fig 01 Typical Examples of Disabled Persons' Parking Bays

### 3. **APPLICATION PROCESS**

Applicants must complete the required form and submit a copy of their blue badge, the vehicle registration document for the vehicle registered at their address and a fee of €100 as a contribution for the construction and administration costs associated with the application. Note that any unsuccessful applicants will have their fee refunded within 4 months of the original application date.

On receipt of the completed application form accompanied by all necessary documentation, a site visit is undertaken to determine the suitability of the proposed bay location and any requirement for

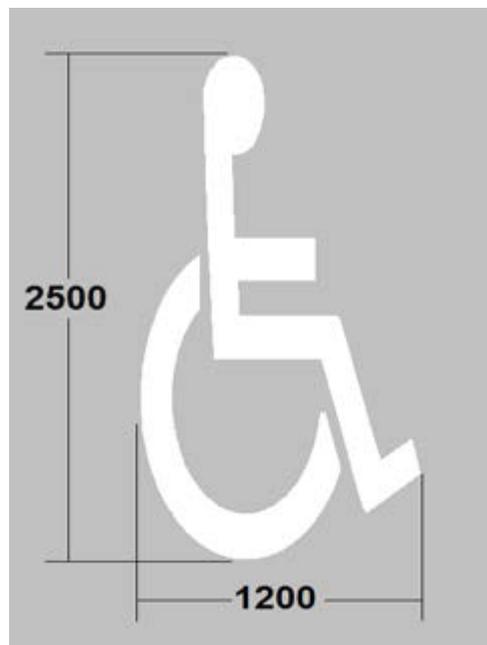
provision of a dished kerb area. The engineer may wish to meet the applicant on site to discuss the requirements.

The applicant and any residents who have voiced their concerns are informed of the outcome and successful applications are forwarded for implementation. The final decision rests with the District Engineer.

### Appeals Process

Where an applicant is unhappy with any decision made by the District Engineer in relation to the provision of a disabled persons' on-street parking place, they may apply to the District Administrator to have the case reviewed within 3 months of receiving the letter of refusal. In doing so, the applicant must state the grounds for the appeal.

The Senior Engineer will then consider the appeal and inform the applicant within 21 days of the outcome. Should the applicant remain dissatisfied, the council's complaints procedure will apply.



**Fig 2 Disabled Persons' Parking Bay Symbol**

#### **4. DATA PROTECTION:**

The council will collect and hold personal information of persons who apply for disabled persons' parking places for as long as is necessary to maintain any parking place provided at their request. In the case of applications from non-qualifying persons or unsuccessful qualifying persons, we will hold the information for no more than 4 months following receipt of the application. This is to allow sufficient time to accommodate the decision process and any potential appeals that may arise.

#### **5. OTHER INFORMATION:**

It should be noted that if the council proceeds with designating a disabled persons' parking place, that parking place is for the use of any blue badge holder and is not for the exclusive use of the original applicant.

The disabled parking bay cannot be utilised by another member of the household/family where they do not have a permit. This may result in members of the household being unable to park in front of their house and to do so may result in a fine.

Where the disabled person is a passenger of the vehicle then the space may only be used where it is to the benefit of the disabled person. Again, this will have implications for household/family members who are unable to legally park in the disabled parking bay.

Should a disabled parking bay be no longer required then the applicant should immediately advise the local authority and arrangements to remove the road markings will be made at no cost to the applicant.

Tipperary County Council 'Disabled Parking Bays in Residential Areas' policy will be monitored and reviewed on a regular basis.

Where a disabled parking bay has been provided by the Local Authority, the applicant must submit a yearly renewal application form to retain the parking bay.

The lining specification and dimensions for the disabled parking bays will be in accordance with the Traffic Signs Manual, Chapter 7, Road Markings, or any revision thereof. (Appendix 1 Attached). Further information regarding the provision of Disabled Parking can be found at:

[https://www.citizensinformation.ie/en/travel\\_and\\_recreation/traffic\\_and\\_parking/parking\\_facilities\\_for\\_people\\_with\\_disabilities.html](https://www.citizensinformation.ie/en/travel_and_recreation/traffic_and_parking/parking_facilities_for_people_with_disabilities.html)

## **Appendix 1**

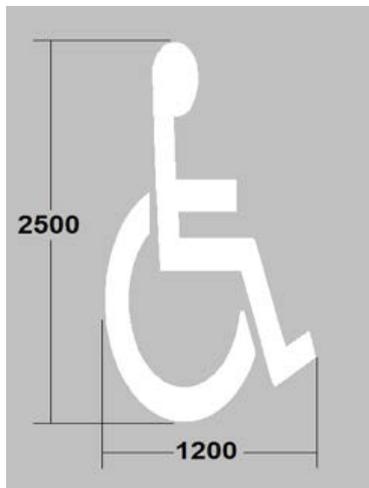
**Extract from the current Traffic Signs Manual 2019, Chapter 7,  
Road Markings**

**Disabled Persons' Parking (RRM 015)**

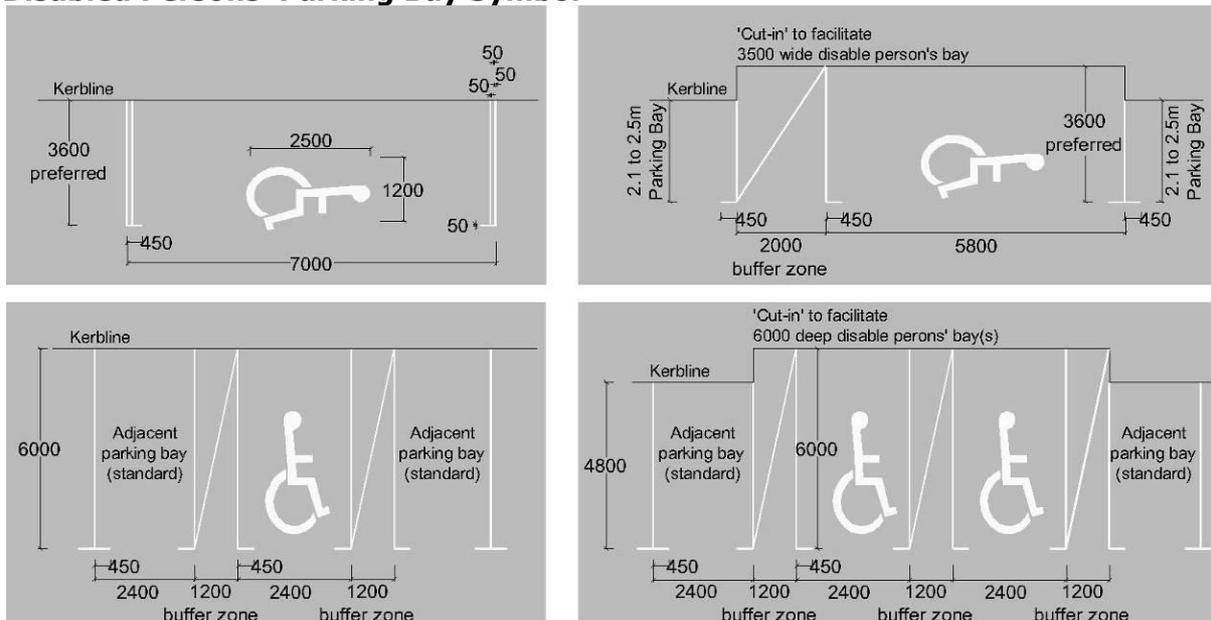
7.6.10 Parallel, angled or perpendicular Disabled Persons' Parking Bays may be provided in isolation, or as part of a series of parallel, angled or perpendicular parking bays. The dimensions of disabled persons' bays are shown in Figure 7.27, together with examples of how the markings may be incorporated with adjacent parking bays.

7.6.11 Care should be taken to ensure that adequate space is provided between a disabled persons' parking bay and adjacent parking bays to permit a wheelchair to be manoeuvred safely. It is recommended that buffer zones be provided as shown to permit easy access. Note that when two or more disabled persons' parking bays abut, the buffer zone between them can be shared.

7.6.12 Disabled persons' parking bays shall be indicated by the Disabled Persons' Parking Bay Symbol, RRM 015, marked in white and located on the outer edge of each bay, and may be accompanied by the upright Disabled Persons' Parking information sign (F 205 – see Chapter 4). The bays may also have blue surfacing applied within the limits of the bay, but this should not be extended into the adjacent carriageway or any buffer zones. The provision of dropped kerbs should also be considered to enhance accessibility.



**RRM 015:  
Disabled Persons' Parking Bay Symbol**



**Figure 7.27: Typical Examples of Disabled Persons' Parking Bays**



**Comhairle Contae Thiobraid Árann  
Tipperary County Council**

**AT A MEETING OF THE COUNTY COUNCIL, HELD REMOTELY ON THE 14<sup>TH</sup>  
DAY OF JUNE 2021,**

**IT WAS MOVED BY:** Jim Ryan.

**AND SECONDED BY:** Declan Burgess.

**AND RESOLVED:-**

"That Tipperary County Council hereby adopts the Draft Policy on the 'Provision of Disabled Parking Bays in Residential Areas' as presented by the Infrastructure Strategic Policy Committee".

**SIGNED:**   
**Cathaoirleach**



**Comhairle Contae Thiobraid Árann**  
Tipperary County Council

Tipperary  
County Council,  
Civic Offices,  
Limerick Road,  
Nenagh,  
Co. Tipperary

Tipperary  
County Council,  
Civic Offices,  
Emmet Street,  
Clonmel,  
Co. Tipperary

t 0761 06 5000

[www.tipperarycoco.ie](http://www.tipperarycoco.ie)

